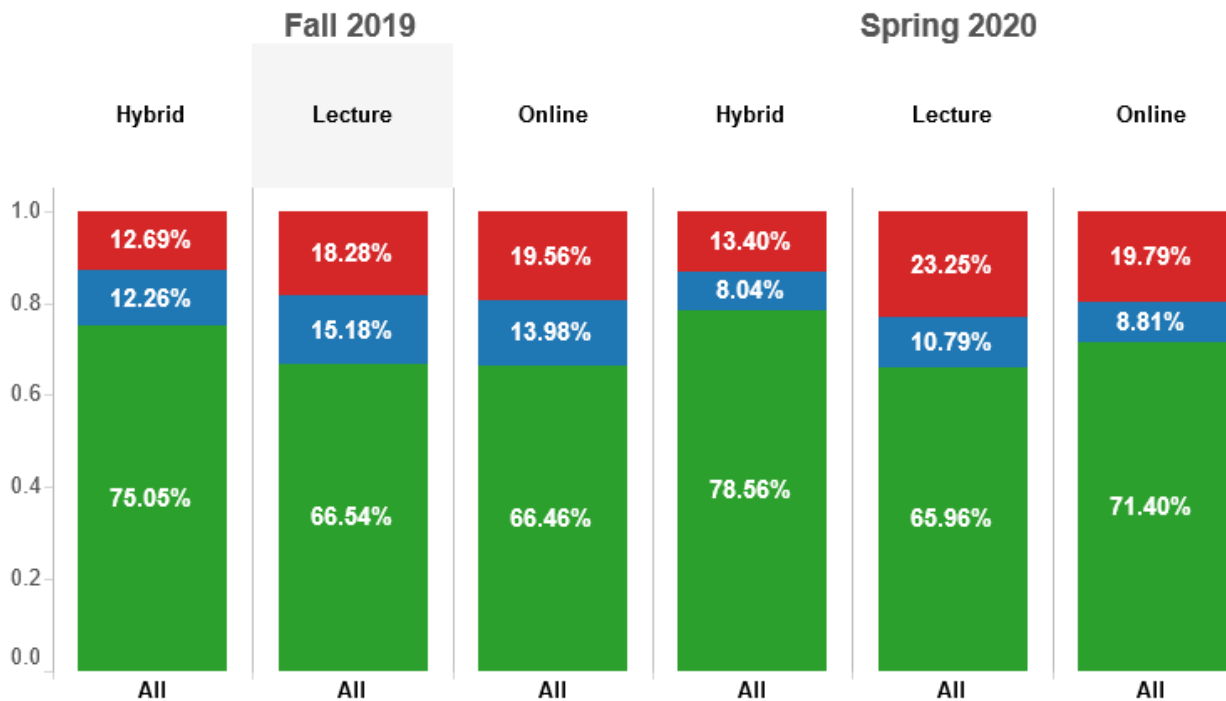


Distance Education Advisory Group Meeting Agenda/Summary

February 17, 2021 Topics

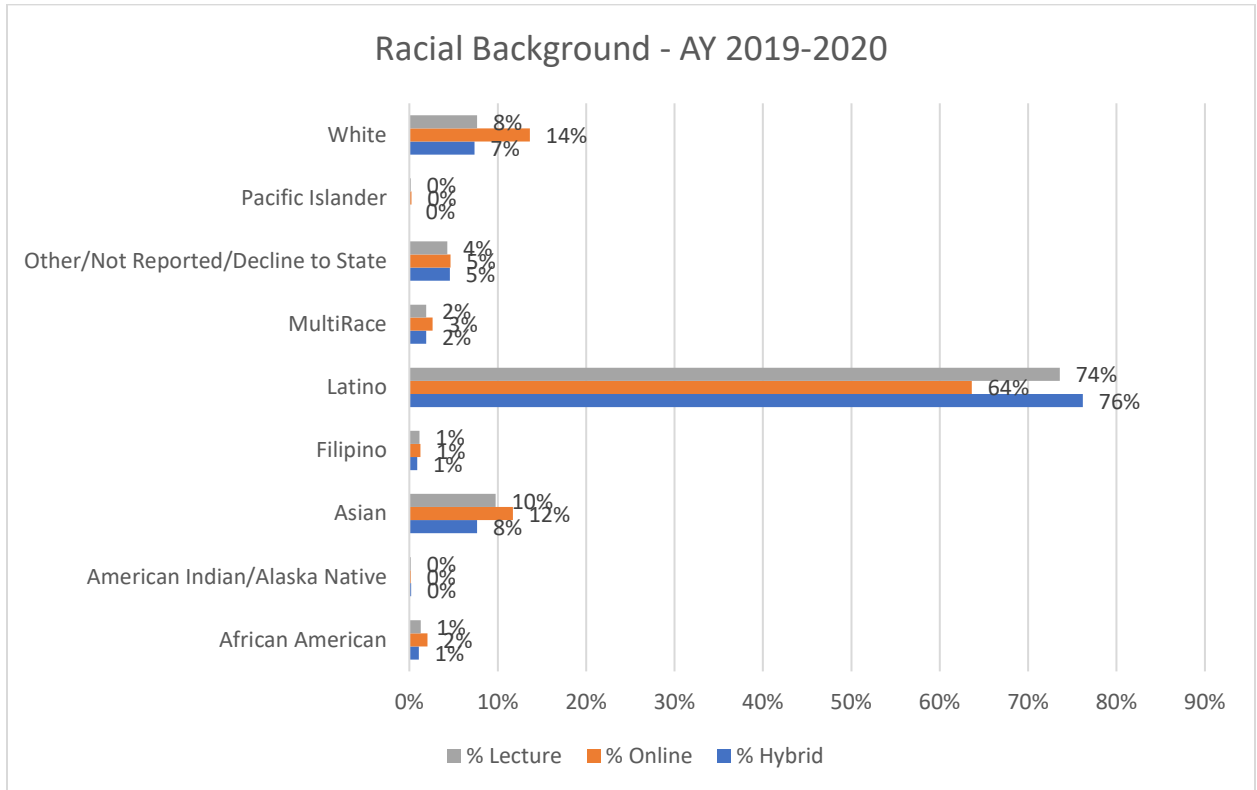
- CVC-OEI Update
 - Currently 36 courses Quality Reviewed
 - SAC has “graduated” to a higher college-level of OEI Review
 - Areas A-C reviewed every 3-4, Area D every other submission
 - Enrolled in the @ONE POCR course – possible upcoming Local POCR reviewers
 - Trudy Naman
 - Theresa Hagelberger
 - Elizabeth Smith
 - Pete Nguyen
 - Michael Dermody
- Positions
 - Submitted for Admin Clerk position to be filled, additional SSSPS position and Instructional Designer.
 - Instructional Designer position approved by HR and CSEA
 - Moved forward with requests to Dr. Ortiz and Academic Affairs
- Tableau Data

For the past few years Online success has had just about the same success rate as lecture, +/- 1%. This past Spring 2020, online improved by 5% and Hybrid by 3.5%. We are interested to see the Fall 2020 data.



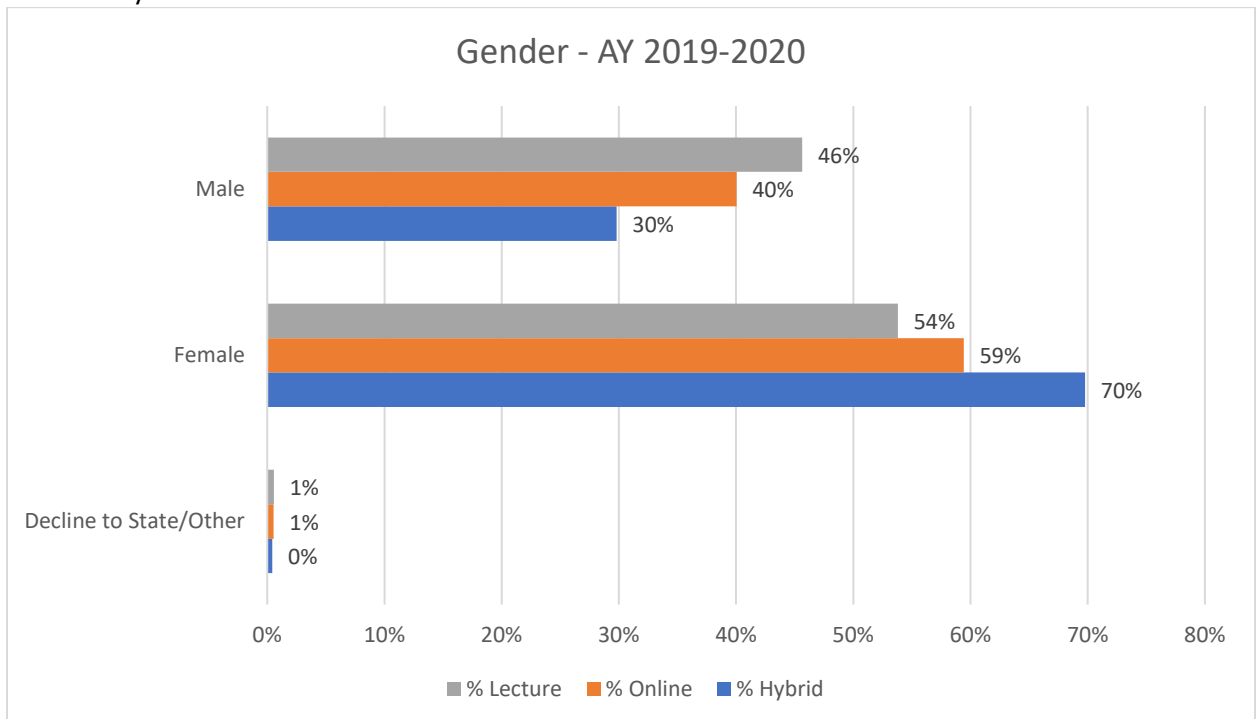
Online/Hybrid/Lecture Racial Backgrounds, Academic Year 2019- 2020.

- It is most interesting to note that the Latino population is 10% lower for online and 2% higher for hybrid than lecture.



Online/Hybrid/Lecture Gender for Academic Year 2019 -2020.

- Females are 8% higher for lecture, 19% higher for online, 40% higher for hybrid than males.
- We expect that our ODP students follow a similar racial and gender population representation and are interested in working with Research to verify. The ODP student is one that is focused on completion and transfer. It would be interesting to see if there are any differences.



- Template Review for SU/FA21
 - Add in elements for the Course Design Rubric – Advanced optional materials, refinement to Communication Plan, Accessible Syllabus notated, Accessibility Review
- Online course – synchronous discussion
 - Can regular synchronous activities be required of the online student?
 - Discussion around flexibility for students and the needs of the course – e.g. language course improved results with student communication practice.
 - Determined that a static time for a weekly student practice time is not flexible for the online student. Agreed that small student groups, where the group determines their own best time is ideal.
 - Advisement: Online instructor can require small student groups to meet up to practice at their own determined best time. If this does not work for a student in the group, they should have instructions to contact the instructor who will find a better group, or meet with them for this practice time. Perhaps during office hours.
- Captioning Options - review
 - 3C Media
 - Otter.ai
 - YouTube
 - Possible Rev.com or

Upcoming Discussions

- Review of Student and Faculty Spring Survey – will send out for review
- DE Addendum – Input for updates – checking on next Meta Update period.
 - Clarity for Instructional Methods
 - Course Type Checkboxes
- Will be revising DE Faculty Handbook and DE Plan